

MINUTES

Meeting: WESTBURY AREA BOARD
Place: Bratton Jubilee Hall, Melbourne Street, Bratton, Westbury, Wiltshire,
BA13 4RW
Date: 7 April 2016
Start Time: 7.00 pm
Finish Time: 8.40 pm

Please direct any enquiries on these minutes to:

Roger Bishton (Democratic Services Officer), Tel: 01225 713035 or (e-mail) roger.bishton@wiltshire.gov.uk

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In Attendance:

Wiltshire Councillors

Cllr Russell Hawker, Cllr David Jenkins, Cllr Gordon King (Chairman) and
Cllr Jerry Wickham (Vice Chairman)

Wiltshire Council Officers

Liam Cripps, Community Engagement Officer
Sue Geary, Head of Commissioning – Community Services
Peter Binley, Head of Highways Asset Management & Commissioning
Deborah Griffin, Health Trainer, Health Improvement & Physical Activity
Beverley Salter, Health Trainer, Health Improvement & Physical Activity
Roger Bishton, Senior Democratic Services Officer

Town and Parish Councillors

Westbury Town Council – Cllr Stephen Andrews
Bratton Parish Council – Cllr John Bartram, Cllr Steve Lloyd
Coulston Parish Council – Cllr Charles Riley
Dilton Marsh Parish Council
Edington Parish Council
Heywood Parish Council

Partners

Wiltshire Police

Wiltshire Fire and Rescue Service

Wiltshire NHS

BA13+ Community Area Partnership – Carole King, Phil McMullan

Wiltshire Healthwatch – Dr Peter Biggs

Wiltshire Wildlife Trust – Jessica Thimbleby

Total in attendance: 26

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Westbury Area Board.</p> <p>He stated that this would be the last scheduled meeting of the Area Board that he would be chairing and he wished to thank everyone for their help and support over the previous 12 months.</p>
2.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <p>Inspector James Brain – Wiltshire Police Cllr David Bradshaw – Westbury Town Council Andy Green – Station Manager, Dorset & Wiltshire Fire and Rescue Service Amy Schuring – Community Youth Officer</p>
3.	<p><u>Minutes</u></p> <p>Resolved:</p> <p>The minutes of the previous meeting held on 4 February 2016 were agreed as a correct record and signed by the Chairman.</p>
4.	<p><u>Declarations of Interest</u></p> <p>Cllr Russell Hawker declared a non-pecuniary interest regarding the Community Grant application for £1,150.00 towards the purchase of a LPCC skittle alley and dart board for Leigh Park Community Centre in Minute No. 10 below, as he was a trustee of the Centre.</p>
5.	<p><u>Chairman's Announcements</u></p> <p>The Chairman made the following announcements:-</p> <ul style="list-style-type: none"> • Clean for the Queen The Chairman reported that so far in the Westbury Community Area, five groups had got together to clean up different parts of the area. Carole King went on to explain that on 30 March Slag Lane and the bottom end of Frogmore Road had been targeted and a number of bags of rubbish had been removed. It was intended to repeat this exercise in three months' time. Carole King also stated that rubbish had been cleared from the Leigh Park area the previous weekend and the Westbury Alliance Group would be meeting on 7 May at 10.00am to clean the Market Place. • Health and Wellbeing Groups Background information to the

establishment of Health and Wellbeing Groups was received. It was noted that Wiltshire Council was proposing that each Area Board should establish a Health and Wellbeing Group. Health and Wellbeing Groups were intended to provide a community led local forum to facilitate the coordination of joined up services for older people living within a community area. They were intended to gather the views of local older people and ensure these views were represented at the local Area Board. The groups would focus on working with community commissioners to identify the needs of a local population and support the development of services that would meet these needs.

6. Health and Wellbeing Groups

The Chairman introduced and welcomed Sue Geary, Head of Commissioning – Community Services, who was attending to make a presentation on Health and Wellbeing Groups and answer any questions.

She explained that:

- Wiltshire Council’s business objective was to “bring communities together to enable and support them to do more for themselves” – Resilient Communities
- Care Act (2014) introduced a legal duty on the local authority to consider wellbeing, deliver prevention and facilitate information and advice
- The Health and Wellbeing Board works across organisations to improve health and wellbeing across Wiltshire, supported by the Joint Strategic Needs Assessment.

Through the Health and Wellbeing Board and the Better Care Plan, the Council and NHS partners were looking to work with the voluntary sector to improve the prevention ‘offer’, for example:

- Developing a coordinated approach to information and advice
- Building links between communities and central commissioning decisions
- Funding from county wide services to be allocated locally, starting with the Good Neighbour Scheme.

She went on to explain that:

- The Council proposed that each Area Board established its own health and wellbeing group
- Membership and frequency of meetings to be decided by each Area Board
- Providing a community-led local forum to be aware of, coordinate and support services for older people living within a community area.
- Gathering the views of older people and ensure these views were represented at the local Area Board
- Older People’s and Carers Champions identified and acting as be an ‘ear’

- and a 'voice' for issues in the community
- Ensuring wellbeing and community resilience was seen as a key priority for Area Boards
- Identifying the needs of a local population and support the development of services that would meet these needs
- Drawing on local resources and assets in order to generate support for local initiatives
- Raising awareness of prevention and the effective provision of information and advice in their community
- Recommending the allocation of funding previously used to commission the Good Neighbours Service
- Drawing together work already undertaken – e.g. Community JSA events, or local Health and Wellbeing initiatives
- Linking with county-wide commissioning initiatives and commissioning officers

A question was asked as to what the difference was between health and social care and whether it might be possible to combine the two budgets as had been taking place in other areas such as Greater Manchester. Sue Geary informed the meeting that so far £30M had been pooled and the evidence suggested that this was working well in the delivery of services. However, it was important to note that health services were provided free of charge at the point of delivery whereas social care was means tested.

She went on to explain that although each Area Board would be making their own arrangements for implementing this policy, it was hoped that each regular reports would be made to the Health and Wellbeing Board on progress being made.

7. Partner and Community Updates

The Area Board received the following updates from key partners:-

- **Wiltshire Police** It was noted that ways of developing the Community Policing Team had been instigated including several staff engagement sessions and also meetings with a number of community groups and all the various views had been listened to. Improved ways of communicating with the public were being looked at including the use of social media in addition to face to face meetings.

It was noted that elections for the post of Police & Crime Commissioner were due to take place on 5 May 2016. Members asked for any information about potential mergers with other Police Forces, and in particular a question was asked if there were any future plans for a merger with the Dorset Force, similar to the merger of the two Fire & Rescue Services. The Clerk was requested to consult the Police & Crime Commissioner to seek answers to these questions.

The Area Board was informed that Horizon Victim and Witness Care had been established in October 2014 to ensure that every victim of crime benefitted from the best possible integrated support service according to their needs. Members asked what level of support this new service was receiving from victims and the Clerk was asked to request that this information be made available in the next report.

- **Wiltshire Fire & Rescue Service** It was noted that the Westbury crew responded to 47 incidents between 1 January and 14 March 2016. These included two domestic property fires, two domestic property fires and a fire in a car spray booth.

Several responses were made in respect of fire alarms sounding and also to two road traffic collisions.

- **Local Youth Network** The Area Board was informed that Phoebe Brazier would be leaving her post as Community Youth officer in the Westbury area on 24 March 2016 and on behalf of the Area Board, the Chairman expressed his thanks and appreciation for all the work she had carried out as a youth worker over the years.

- **BA13+ Community Area Partnership** Carole King, Chairman of the Community Area Partnership (CAP) reported that a wide-ranging network of community organisations, groups, clubs, societies, schools, churches and businesses had been established in order to connect with as many local people as possible. Regular Partnership Meetings were increasingly popular and were attracting speakers and presentations on a wide range of themes, each of which was in line with the Westbury Community Plan.

The Community Plan covered the period 2014-2017 and was based around the core themes of the Environment, Health & Wellbeing, Housing, Transport, Culture & the Arts, Leisure, Children & Young People, Economy, Jobs & Skills and Community Safety (incorporating Speedwatch, Neighbourhood Watch and Safe Places).

In particular it was noted that two grants of £250 had been awarded to the *Anybody Can Cook* project which offered cooking tuition to families. Westbury Infants School had generously offered school accommodation during the Summer holiday period for the course to take place.

It was noted that the next Partnership meeting would be held on Thursday 19 May when the main theme would be based on business & industry and housing.

- **Healthwatch Wiltshire** An update report was received and noted. Attention was drawn to the Care Quality Commission (CQC) inspection of South Western Ambulance Service NHS Foundation Trust in June 2016 and that the Commission would like to receive information from local

people about their experiences of the services provided, both good and bad.

- **Wiltshire Clinical Commissioning Group** An update report was received and noted.

Cllr David Jenkins referred to Wiltshire's plan to tackle obesity and reported that Wiltshire Council's vision was that by 2020 Wiltshire would be a place where all individuals, families and communities were informed, enabled, motivated and empowered to achieve or maintain a healthy weight. It would be achieved by targeting action at key points in the life-course. Variations in access to services would be addressed and attention would be given to ensuring that communities were engaged in maintaining a healthy weight. Furthermore, a greater focus would be made on prevention and early intervention.

- **Wiltshire Wildlife Trust** Jessica Thimbleby, Community Engagement Officer (Waste) - Recycle for Wiltshire from the Wiltshire Wildlife Trust provided an update on the work of the Trust regarding recycling of waste in the Westbury area.

She explained that for over 10 years Wiltshire Council had been funding Wiltshire Wildlife Trust to educate and encourage school children and communities throughout Wiltshire to reduce, reuse and recycle more of their household rubbish. Since spring 2015 the Trust had been working in Westbury with local groups, businesses and schools to reduce and reuse rubbish and increase recycling in the town. During this time the Trust had

- Educated 1350 pupils at Westbury Schools
- Engaged with 2037 adults and 1478 children during activities & events
- Knocked on 667 doors to answer questions about waste and recycling

Jessica Thimbleby went on to explain various initiatives that had been carried out such as waste workshops, tour of materials recovery facility & landfill at Lower Compton, improving green spaces in school grounds and trashion shows with Year 7 pupils.

8. Local Highways Investment Fund 2014-2020

The Area Board received a report by the Associate Director, Highways & Transport which set out progress on Wiltshire Council's Local Highways

Investment Fund 2014-2020 and a proposed road surfacing and maintenance programme for 2016/17.

Peter Binley, Head of Highways Asset Management & Commissioning explained the contents of the report. The investment had been targeted at those roads in worst condition, and included minor roads as well as the main roads. The programme was just reaching the end of its second year, and had already seen a substantial amount of work completed. It was noted that the following roads in the Westbury area were regarded as being generally in good condition:-

- 85% of the A roads
- 75% of the B roads
- 65% of the C roads
- 78% of the unclassified roads

Peter Binley went on to explain that during 2016/17 the following highway maintenance schemes in the Westbury Community Area were proposed:-

- U/C Road, Salisbury Hollow, Edington – resurfacing
- B3098, Bratton Road, Westbury (including other sections at Bratton & Edington) – repairs and resurfacing
- Road3097, Hawkeridge Road, Heywood – skid resistance improvements
- Road A350, Trowbridge Road, Westbury – skid resistance improvements
- Road B3099, Clivey, Dilton Marsh – skid resistance improvements
- Road B2097, Station Road, Westbury (from The Ham mini roundabout to Protyre)

Peter Binley drew attention to the work that was planned on Road B3098 between Westbury and West Lavington and explained that work on nine sights would take place during the evenings and night time; however, work would cease in the villages at midnight.

9. Community Area Transport Group

The Area Board received notes of the Westbury Community Area Transport Group (CATG) meeting held on 18 March 2016.

Resolved:

- **To note that the metrocount taken on Lower Westbury Road, Bratton showed that 85thile speeds were 26.6mph and therefore were not eligible for community speedwatch and to agree that this be removed from the list of schemes.**

<p>10.</p>	<ul style="list-style-type: none"> • To allocate £3,000 to provide dropped kerbs on Chantry Lane, Westbury. • To allocate £1,500 to renew road edge markings by the duck pond and to install 'Road Narrows' warning signs. • To note that £10,320 had been allocated to the Westbury CATG from 1 April 2016. <p><u>Westbury Community Area Grants 2015/2016</u></p> <p>Consideration was given to a report by the Community Engagement Manager in which councillors were asked to consider funding from the 2016/17 Area Grants Budget, all of which met the grants criteria. After receiving brief statements from the applicants giving reasons for the requests:</p> <p>Resolved:</p> <p>(1) Application 1833 – Leigh Park Community Centre</p> <p>To approve a grant of £1,150.00 towards a portable skittle alley and dart board.</p> <p>(2) Application 1705 – Westbury United Football Club</p> <p>To approve a grant of £700.00 towards a Wiltshire County Football pitch improvement programme.</p> <p>(3) Application 1828 – Bratton PCC</p> <p>To approve a grant of £1,500.00 towards the refurbishment of the main hall in Bratton Institute Hall.</p>
<p>11.</p>	<p><u>Future Meeting Dates</u></p> <p>It was noted that the next meeting of the Westbury Area Board would be held on Thursday 2 June 2016 at The Laverton, Westbury, BA13 3EN.</p>